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SPECIAL BULLETIN

O F F I C E   O F   T R A I N I N G

No. 8-73   2 March 1973

To: All Training Officers of the Agency

INFORMATION SCIENCE FOR MANAGEMENT

The Information Science Training Staff, OTR, announces the second "Management" course of the FY 1973 program. This one week, full-time course was previously titled "Management Science for Intelligence".

This course is designed for managers, potential managers, supervisors, members of management staffs, and other senior and middle-level intelligence professionals with collection, production, support, or overall management responsibilities in the intelligence field. It stresses the application of information systems and systematic methods of analysis by systems users to a variety of intelligence management tasks. It is not designed for skilled systems specialists and the content of the course is readily understood by those with no scientific, technical or computer training.

OBJECTIVES:

1. To familiarize the student with the terminology and basic techniques of Management Science.
2. To identify the capabilities, limitations, and applicability of Management Science methods to the functions of management and the processes of intelligence.
3. To develop the student's ability to recognize applications of systematic methods of analysis in his professional intelligence field, and to apply these methods to his work.

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     4. To improve the student's ability to communicate and collaborate with systems professionals on more difficult problems and requirements.

     5. To provide a wider range of rational choices to the manager and his staff in the analysis of problems in the decision-making tasks of his organization.

DATES	:	23 April through 27 April 1973 STATINTL 0900 - 1600 hours 1 week full-time
LOCATION	:	███████████████████████████
ELIGIBILITY	:	GS 12 - 16 personnel in all Directorates.
REGISTRATION	:	Form 73, "Request for Internal Training," must be submitted to OTR/ISS/AIR, Room 1036, Chamber of Commerce Building, by 6 April 1973. These requests will be submitted through the Training Officer and through the Central Cover Staff, as personnel of other Intelligence Community agencies will attend this course. For information on registration call OTR/ISS/AIR, extension 2365. For information on course content call 433-3944 or 433-2851.